



Revision number: 8

Purchasing Agent: Roselle Miller

Item: On Site Office Paper Shredding

Vendor: 91364C Shred-it
577 West 1350 South Ste A
Bountiful UT 84010

Internet Homepage:

Telephone: (801) 296-0464

Fax number: (801) 296-0463

Contact: Glen Gardner

Email address: saltlakecity@shredit.com

Brand/trade name:

Price: See attached price list

Terms:

Effective dates: 03/30/98 through 04/30/2003

Days required for delivery: 1 Day

Price guarantee period: 3 Years

Minimum order:

Min shipment without charges:

Other conditions:

PLEASE NOTE EXTENSION OF CONTRACT THROUGH APRIL 30, 2003.

This contract covers only those items listed in the price schedule. It is the responsibility of the agency to ensure that other items purchased are invoiced separately. State agencies will place orders directly with the vendor (creating a PG in Finet) and make payments for the same on a PV referencing the original PG. Agencies will return to the vendor any invoice which reflects incorrect pricing.



PAPER SHREDDING ONSITE 14.5 CENTS PER LB INCLUSIVE - NO ADDITIONAL CHARGE FOR PICKUP EVEN FOR MULTIPLE LOCATIONS WITHIN AGENCY.

A MINIMUM CHARGE OF \$ 45.00 WILL BE ASSESSED TO AGENCIES LOCATED OUTSIDE SALT LAKE COUNTY

VENDOR WILL PROVIDE AS MANY CONFIDENTIAL LOCK BOXES AS NEEDED AT NO CHARGE.

VENDOR WILL PROVIDE A CERTIFICATE OF DESTRUCTION AFTER EACH ON-SITE SERVICE.
AN AUDITOR WILL BE ABLE TO OBSERVE DESTRUCTION.

FINET COMMODITY CODE(S):

9627000000- RECYCLING SERVICES, (INCLUDING COLLECTION)

REPORTS

THE CONTRACTOR WILL SUBMIT QUARTERLY REPORTS TO THE STATE PURCHASING AGENT SHOWING QUANTITIES AND DOLLAR VOLUME OF PURCHASES BY EACH STATE AGENCY AND POLITICAL SUBDIVISION. THESE REPORTS WILL BE DUE 10 DAYS AFTER THE CALENDAR QUARTER.